

WCS Science of Cities Symposium 2026

ABSTRACT PAPER SUBMISSION CHECKLIST

This is your personal checklist for correct paper submission – **Do NOT** submit with your paper.

GENERAL		
S/N	Task	✓
1	Abstract paper should be submitted in .docx version	
2	Abstract paper document should be titled in the following format : <First author's first name in initials><Spacebar><First author surname><spacebar><et al.(if there are other authors)>_<Title of abstract> e.g. A Lim et al._Dynamic modelling to predict sustainability supply chains scenarios	
3	Panel in which you wish to present at (i.e. Panel 1: From Sensors to Solutions – Data-driven Urban Operating Systems, or Panel 2: From Solutions to People – Human-centred Smart Cities) has been indicated in the panel field	
4	Ensure paper is free from grammatical and punctuation errors, plagiarism, spelling mistakes, and where species names are mentioned, follows the binomial nomenclature, and are italicized	
ABSTRACT TITLE		
5	Informs reader of research topic/aim/question	
6	Informs reader of finding/implication of study	
7	Kept concise: Avoid filler words, keep to a maximum of 20 words	
AUTHORS		
8	List all authors involved in the research, in the format: <First name > <Last name spelt in full> e.g., Alan Lim, B Tan, and C Wong	
9	Underline presenter's name e.g., <u>Alan Lim*</u> , B Tan, and C Wong	
10	Provide affiliations of all authors in the format: Name of Institution, Department, City, Country, followed by contactable email address. e.g., * <u>National University of Singapore, Department of Physics, Singapore</u> <u>Alim@nus.edu.sg</u>	
11	Provide corresponding author details, including the name, designation, email address affiliations of all authors in the format: Name, Designation, Name and department of Institution, City/Country which institution is based at, Email address e.g., Corresponding author: Alan Lim, PhD researcher, <u>National University of Singapore, Department of Physics, Singapore, Alim@nus.edu.sg</u>	
ABSTRACT		
12	Include the background, objectives, methods, findings, and conclusions concisely	
13	No more than 300 words	
14	Written in 10-point Arial font, single line spacing with justified alignment, and in a single paragraph without indentations	
15	No citing of any references, figures, equations, or tables	
KEYWORDS		
16	Provided keywords/phrases that were <u>not mentioned in abstract title</u> which describes/identifies relevant fields/topics of research	
17	Provided at least one, and <u>at most six keywords/phrases, arranged in alphabetical order</u>	
DETAILS OF PRESENTATION PAPER (Optional)		
18	Provided only if presenter is comfortable AND study to be presented has sufficient material (i.e. studies are nearing/are completed) to do so	
19	Section is written in prose	

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20	Limit section to three A4-sized pages for <u>all</u> content, including figures, tables, and references, all of which are optional.	
21	Ensure formatting follows that indicated in the abstract template, e.g., use of 10-point Arial font, single line spacing, justified alignment, line spacing between each paragraph.	
SYMPOSIUM REQUIREMENTS		
22	Be able to attend the session in-person on 14th June 2026, Sunday, 12–6 pm (GMT+8), in Singapore . This is mandatory for all shortlisted oral and poster presenters.	
ORAL PRESENTATION		
23	Presentation submitted can be presented clearly and in sufficient detail within 8-10 minutes, not exceeding 10 minutes .	
24	Agree to participate in the 40-minute panel discussion after presentation .	
25	Agree to present research in poster presentation as well .	
POSTER PRESENTATION		
26	Presentation submitted can be presented clearly, concisely and in sufficient detail within a A0 portrait orientated poster .	
27	Sections to be included in the poster are the same as that of an oral presentation, i.e., 1) Research background, 2) Research aims/questions, 3) Methods, 4) Findings, 5) Discussion and conclusions addressing the research aims/questions.	